Important considerations in weekly session

### Site preparation for learning

- A Learning Site for CEP May have:
- · A painting
- · A clock
- · A schedule
- · A CEP kit
- · The mats have sit
- Arrangement of meeting
- Each sub-group members sit together, separately from other sub-groups.
- · Host Team shoulds sit near the table separately from other sub-groups.







Good understanding of session



## **FFS Starting Time**

- · The best time to start FFS is early in the morning
- · Because it is easy to find insects pests.
- HOWEVER, the members-have conveniences in Their Own starting time
- · Specially women are busy in preparation in the house early in the morning.
- Consider every conveniences and members decided Appropriate starting time Among the members
- · Once the members are AGREE starting time, the members must follow it.
- Normal FFS session takes three and half hours
- · If the session is 9:00 start, it May end on 24:30.
- Ending time is significant aussi
- · Because women-have to prepare for lunch in Many boxes.

## Hours of CEP

- The CEP meets on specific days.
- Usually they lead the session 3.5 to 4 hours.
- Just like regular schools, the CEP has its own program and schedule.
- During a POC sessions, more time should be allocated to:
- · AESA (Jack, processing and presentation)
- The thematic sessions today will focus on the specific conditions or problems in the village.

Hour	Activity	objectives	Responsible
08: 00-08: 10 PI	ease Call	Thank God & Know who this	The host team
08: 10-08: 20 Bi	ief Summary	To remember past activities	The host team
08: 20-08: 50 Ta	king AESA	To monitor progress and growth problems and collect data on crops in the host field	Everybody
08: 50-09: 20 Tr	eatment AESA	For the analysis of field data and the processing and preparation of AESA tables for layout	Everybody
09: 20-09: 50 Pi	esentation of AESA	To share AESA analysis with large groups and discuss the collective decision	Everyone / Host team
09: 50-10: 10 G	roup Dynamics	To refresh us and energize us, increase coherence and educate on activities	The host team
10: 10-11: 00 The	me of the day	To learn new knowledge / skills related to the company or to interested members	The host team Moderator
11: 00-11: 10 R	eview of the day's activities to assess ou	r achievements of the day	The host team
11: 10-11: 20 Pl	anning session next	To plan activities and learning topics of the session next week	The host team
11: 20-11: 30 Li	stings	To share other information necessary	The host team
11: 30-11: 40 C	all, Prayer	Knowing who is present & Thank God	The host team

#### Typical schedules CEP Jobs





# Important Considerations the timetable

- The groups keep the schedule and manage the sessions themselves.
- Fix the program and strictly follow. Changes rash disrupt self-management sessions.
- The program of minor changes must be announced each time.
- Prepare a job laptop time with durable materials, such

carton.Habituellement they lead to 3 session 3.5 hours.

## Time management

- Hanging the clock during the session
- · It should be hung in each session.
- The facilitator asks the project it replaced, and it will provide a good quality clock.
- The schedule is not displayed during the session
- A portable time employment must be established and hooked.
- Designer timekeeper
- · Activate the host team first

